

Strathcona County Library Board
Meeting
March 16, 2009
Committee Room

MINUTES

BOARD MEMBERS PRESENT

Muriel Abdurahman (Chair)
Scott Blair
Councillor Jason Gariepy (arrived at 7:45 pm)
Ernie Jurkat
Joan MacDonald
Valerie Mitchell
Teddy Moline
Roxy Shulha-McKay
Judy Schultz
Colin Vann (Teleconference)

Library Staff

Sharon Siga (Director)
Sally Gaumont (Minutes)

The meeting was called to order at 7:00 pm

1. AGENDA

Item 3.1 was unanimously moved to start the meeting.

3.1 Colin Roggeveen, Project Manager of the Community Centre and Diehl Townsley, Manager of Facility Services for Strathcona County were welcomed and introductions were made. Colin gave a great presentation and update on the Community Centre, and he and Diehl answered questions and heard comments from the board. Colin offered to give the board a tour of the site and everyone gratefully agreed. Proper safety apparel will be arranged.

1.1 Discussion/Decision Agenda. Additions and changes to the Agenda.

- Move item 3.1 to start the meeting.

MOTION 33/2009

That the Strathcona County Library Board accept the Discussion/Decision Agenda as amended.

Moved by Roxy Shulha-McKay.

CARRIED UNANIMOUSLY

1.2 Consent Agenda

MOTION 34/2009

That the Strathcona County Library Board accept the items on the Consent Agenda for information.

Moved by Joan MacDonald.

CARRIED UNANIMOUSLY

Sharon Siga offered to email everyone the list of arts associations because of the similarity between the Culture and Heritage Association of Strathcona County and the Arts and Culture Council of Strathcona County for a refresher and everyone's information. The department reports were referred to and commented how positive it was that staff/departments worked together sharing their knowledge and skills.

2.0 MINUTES TO THE FEBRUARY 23, 2009 MEETING

Item 9.0 Public "Presentations" will be unscrambled.

MOTION 35/2009

That the Strathcona County Library Board accept the minutes to the February 23, 2009 meeting as amended.

Moved by Judy Schultz.

CARRIED UNANIMOUSLY

3.0 REPORTS

3.2 Board Chairman

- Muriel Abdurahman attended the Metro Federation Meeting. There were the usual questions about the Minister agreeing to make the Federation a legal entity.
- Thanks to the library staff for the great deal of work in preparing for the March 7th Retreat. It was a big success.
- Muriel and Judy went to the Global Edmonton, Woman of Vision awards luncheon. Joanne Cave, a member of the Capital Campaign Cabinet Committee, was being honoured. She made an excellent acceptance speech.

3.3 County Councillor

- Councillor Jason Gariepy went on a tour of the Community Centre site. It is obvious a lot of thought has gone into the library site. When you walk through the site you really get a sense of the magnitude of the project which is currently on time and under or on budget.

- Jason wanted to speak about the Retreat and on the dynamic between staff and board; it is quite unique and a really good environment. Thanks to Sharon Siga for creating that environment.
 - County insurance has paid the cost of the last sewer flood.
- 3.4 Director
- Sharon suggested next year's March board meeting should be held two weeks after the Staff/ Board Retreat to allow for time to incorporate retreat materials into the meeting package.
- 3.5 Capital Campaign Update – Muriel reported everything is moving along very effectively from the point of view of campaign volunteers. There are definitely hurdles due to the economic climate. It was suggested the timelines may need to be adjusted and some restructuring of the committee. Recommendations about these changes will be brought to the April board meeting. Total E&P made a donation of \$5,000 for Children's Programs and will perhaps supply sponsorship support for the October 16th fundraiser.
- 3.6 Lease Negotiations – Scott Blair reported both the library and Mall will soon have revised appraisals of market value rent (as at November 1, 2008). Hopefully we can come together and avoid the cost of a large arbitration process.
- 3.7 ALTA – Joan MacDonald was at the ALTA meeting in Calgary on March 7th. There was a lot of discussion about the nominating committee and procedure. Nominations will come from the floor at the annual general meeting in Jasper at the Alberta Library Conference for the Area 7 representative. The Premier is planning a video message at the ALC. There is a trustee workshop on April 4th in Fort Saskatchewan, try to attend if you haven't before.
- 4.0 FINANCIAL REPORTS
- Roxy Shulha-McKay raised a governance issue with regards to Scott Blair as Secretary/ Secretary reporting to the board on financial reports. Sharon will be in contact with Anne Smith regarding this governance question.
- 5.0 BUSINESS ARISING FROM THE MINUTES
- 5.1.1 Notes from the March 7 Board/Staff Planning Retreat.

MOTION 36/2009

That the Strathcona County Library Board accept the priorities for 2010.

Moved by Roxy Shulha-McKay.

CARRIED UNANIMOUSLY

5.1.2 Initial Discussion of Proposed Plan of Service Process.

MOTION 37/2009

That the Strathcona County Library Board approve the proposed Plan of Service Process.

Moved by Scott Blair.

CARRIED UNANIMOUSLY

5.1.3 Service Volunteer Opportunities for the Rotary/Library Event.

Colin Vann agreed to sit as the library representative and co-chair with Theresa Wilson, (President of the Rotary Club Centennial) for this event scheduled for October 16, 2009. A few board members volunteered for specific jobs, and there is still time to think about it when details about specific activities are prepared.

5.1.4 School Board Partnerships.

It was agreed to have this be part of the upcoming needs assessment leading into the new plan of service. School board representatives will continue to be invited to library events and activities as set out in the Advocacy Plan.

6.0 NEW BUSINESS

6.1 Parking Issue for New Library

The Director will bring the results of the previous parking study to the April board meeting. Whether a further survey in May is needed will be determined then. The Traffic Demand Management Report will be released for discussion on March 31.

6.2 Northern Light Library System Versus Metro Federation Membership.

The report and map are for board members information. The final decision with regard to membership within the Northern Lights Library System would be a municipal decision subject to library board approval. It was agreed that no action would be taken until the MLA Committee review and report is released and the Capital Region Board has addressed library services.

7.0 ACTION ITEM REVIEW/SET DATES

The Director will add the Trade Fair dates of April 17-19, 2009

Second Advocacy meeting date set for May 4th at 7:00 pm.

8.0 BOARD MEMBER BUSINESS/COMMENTS

- 8.1 Alberta Library Conference Carpooling. The first round of arranging rides was worked on.
- 8.2 Canadian Library Association Conference. Ernie Jurkat will attend the conference in Montreal on behalf of the Strathcona County Library board.
- 8.3 Board Evaluation: Clarification of Questions Asked. Tabled to next board meeting because the clarification of questions related to the Director's Evaluation form was accidentally omitted from this meeting package.

9.0 PUBLIC PRESENTATIONS – None

10.0 ADJOURNMENT – Meeting was adjourned at 9:25 pm.

Chair

Secretary/Treasurer