

Strathcona County Library Board  
Meeting  
March 22, 2010  
Committee Room  
MINUTES

**BOARD MEMBERS PRESENT**

Muriel Abdurahman (Chair)  
Scott Blair  
Ernie Jurkat  
Valerie Mitchell  
Teddy Moline  
Roxy Shulha-McKay  
Judy Schultz  
Rob Butler

Regrets

Councillor Jason Gariepy  
Joan MacDonald

Library Staff

Sharon Siga (Director)  
Sally Gaumont (Minutes)

The meeting was called to order at 7:00 pm

1. AGENDA

- 1.1 Discussion/Decision Agenda. Additions to the Agenda
- 3.4.4 Parking
  - Move Capital Campaign to 3.4.5

**MOTION 40/2010**

That the Strathcona County Library Board accept the Discussion/Decision Agenda as amended.

Moved by Teddy Moline

CARRIED UNANIMOUSLY

1.2 Consent Agenda

The Consent Agenda and contents were discussed. A correction was made to item 5.2.4 Service Clubs. Sharon will bring to the Board the cost to run the library with its current functions in the new location. Once priorities for 2011 have been set by the Board, staff need to draft potential action plans. There was discussion about patron expectations and extended library hours.

**MOTION 41/2010**

That the Strathcona County Library Board accept the items on the Consent Agenda for information.

Moved by Valerie Mitchell.

CARRIED UNANIMOUSLY

**2.0 MINUTES TO THE FEBRUARY 22, 2010 MEETING**

**MOTION 42/2010**

That the Strathcona County Library Board accept the minutes to the February 22, 2010 meeting.

Moved by Rob Butler.

CARRIED UNANIMOUSLY

**3.0 REPORTS**

3.1 Presentation by George Huybregts tabled to the next Board Meeting.

3.2 Muriel Abdurahman reported on the following:

- Capital Campaign has slowed down a bit but there are plenty of irons in the fire.
- Muriel and Judy attended a 2010 Fall Fest meeting with the Rotary Club. Ticket sales to 2009 attendees are lower than estimated at this point. Rotary Club is optimistic of more ticket sales. The projection of 1,000 attendees could be scaled back to 500 in June if necessary. We will promote the event at the Trade Fair.
- The library has received excellent coverage in the local media.
- Muriel and Sharon spoke to Dr. Louis Francescutti and he is interested in promoting literacy as the key to good health and safety as a possible library fundraiser.
- Anne Smith has provided notes on the Board/Staff Retreat on March 15, 2010 which will be in the April meeting package for discussion.
- Muriel and Sharon attended the Culture and Heritage Association meeting. They are planning to continue as an active group. Their next project will be to host a display about the Women's Institute.
- Upgrades to County facilities were the focal point of the last Chamber of Commerce luncheon presentation.
- Muriel would like to see a display recognizing the Women's Institute in the new library or in the Community Centre.

3.3 County Councillor – Not available.

3.4 Director

- To prepare Board Members for possible questions at the Trade Fair, Sharon shared pictures and videos of the new library site that were part of a staff presentation. The two sets of frequently asked questions about the library and the Community Centre that were in the meeting package will also be available at the Trade Fair.
- No firm decisions have been made about the final details around parking at Community Centre. Sharon distributed what information was on the County web site for the March 23 Council meeting. Teddy volunteered to ask EIPS about paying for parking and whether it is deemed a taxable benefit.
- The Board is interested in our operation and the impact on our staff. There will be public pressure over parking fees.

**MOTION 43/2010**

That the Strathcona County Library Board accept the parking report as information.

Moved by Scott Blair.

CARRIED UNANIMOUSLY

- 3.5 Capital Campaign Frequently Asked Questions. The document was reviewed. Sharon will relay the comment that naming levels were not available on line. There are still a number of corporations and financial institutes yet to be approached.

3.6 ALTA Elections

The Director reviewed the rules of the election. All Board Members cast their votes accordingly.

4.0 **FINANCIAL REPORTS**

4.1 Draft 2011-2015 Five-Year Capital Plan

This plan can and will change. This is good budget presentation material.

**MOTION 44/2010**

That the Strathcona County Library Board approve the Draft Five-Year Capital Plan.

Moved by Scott Blair.

CARRIED UNANIMOUSLY

5.0 **BUSINESS ARISING FROM THE MINUTES**

- 5.1.1 Draft #2 of the Goals & Objectives based on March 6 discussion.

**MOTION 45/2010**

That the Strathcona County Library Board approve the draft #2 of the Goals & Objectives with the understanding that the mission and vision statement will be addressed later.

Moved by Ernie Jurkat.

CARRIED UNANIMOUSLY

5.1.2 Discussion of the Priorities for 2011.

The Board agreed with the three priorities identified. The main concern is having staff for the current demand and for future demand. The Board supports staffing to meet increased demand for services, and we need to build the budget to support the cost.

6.0 **NEW BUSINESS**

6.1 Policy Committee

6.1.1 Draft Minutes of the March 1, 2010 Meeting.

Add Rob Butler to the March 1, 2010 Policy Committee and correct the date.

**6.1.2 MOTION 46/2010**

That the Strathcona County Library Board approve the revised 2010 Policy Committee Work Plan.

Moved by Valerie Mitchell.

CARRIED UNANIMOUSLY

**6.1.3 MOTION 47/2010**

That the Strathcona County Library Board approve the revised Public Advocacy Committee Terms of Reference.

Moved by Valerie Mitchell.

CARRIED UNANIMOUSLY

**6.1.4 MOTION 48/2010**

That the Strathcona County Library Board approve the revised Bylaw I-2007 Schedule.

Moved by Valerie Mitchell.

CARRIED UNANIMOUSLY

6.1.5 Revise the Program Fees Policy (CO 08)

There was a discussion regarding paid programs or free programs. It was decided to defer this policy back to the Policy Committee.

**MOTION 49/2010**

That the Strathcona County Library Board refer the revisions to Policy CO 08 Program Fees Policy back to the Policy Committee.

Moved by Teddy Moline.

CARRIED UNANIMOUSLY

It was requested to have copies of policies for approval without the strikethrough font because there were so many changes to this policy.

6.2 Provincial Licensing Initiative – for information only.

6.3 Proposal for Library Special Opening Events in the New Community Centre.

The Board agreed to the event for the Family Day weekend but requested that staff try to identify a date in March 2011 for the grand opening for officials and dignitaries. Sharon will discuss another date with staff.

6.4 2009 Plan of Service Action Plans: 2009 Review.

A lot of work was done in 2009, congratulations to staff!

7.0 **ACTION ITEM REVIEW/SET DATES FOR FUTURE TOPICS**

Nothing to add to Action Items.

8.0 **BOARD MEMER BUSINESS/COMMENTS**

8.1 Carpooling to ALC in Jasper was reviewed.

8.2 Canadian Library Association Conference Board attendance was discussed.

9.0 **PUBLIC PRESENTATIONS – None**

10.0 **ADJOURNMENT.** The meeting was adjourned at 9:15 pm.