

Strathcona County Library Board
Meeting
November 16, 2009
Committee Room

MINUTES

BOARD MEMBERS PRESENT

Muriel Abdurahman (Chair)
Scott Blair
Councillor Jason Gariepy
Ernie Jurkat
Joan MacDonald
Valerie Mitchell
Teddy Moline
Roxy Shulha-McKay
Judy Schultz
Colin Vann

Library Staff

Sharon Siga
Sally Gaumont (Minutes)

The meeting was called to order at 7:00 pm

1. AGENDA
- 1.1 Discussion/Decision Agenda. Additions to the Agenda
 - Staff Sick Leave (6.3)The order of the agenda was changed.

MOTION 123/2009

That the Strathcona County Library Board accept the Discussion/Decision Agenda as amended.

Moved by Valerie Mitchell.

CARRIED UNANIMOUSLY

1.2 Consent Agenda

MOTION 124/2009

That the Strathcona County Library Board accept the items on the Consent Agenda for information.

Moved by Scott Blair.

CARRIED UNANIMOUSLY

2.0 MINUTES TO THE OCTOBER 19, 2009 MEETING

Spelling correction page 2 (phoning).

MOTION 125/2009

That the Strathcona County Library Board accept the minutes to the October 19, 2009 meeting as amended.

Moved by Roxy Shulha-McKay.

CARRIED UNANIMOUSLY

3.0 REPORTS

3.1 Board Chair

Muriel Abdurahman reported on the following:

- Thanks to Ernie Jurkat for fulfilling some of Muriel's duties while she battled the flu, including bringing greetings at the Chamber of Commerce Networking Breakfast. There was a large turn out and as usual the presentation by library staff was very good. Ernie concurred it was a positive atmosphere.
- Muriel was pleased to attend the last Community Committee Plan of Service meeting and was very impressed.
- The library was well represented at the Chamber of Commerce Business Awards. It was a very classy evening.
- Muriel and Sharon went to St. Albert Public Library for a Metro Federation Meeting. It is unlikely the Minister will formally establish the Federation until decisions are made about the Capital Regional Board. There was agreement to wait and see what develops and to continue informal cooperation.
- Judy Schultz reported on the Words in the Park event at the library. Judy said it was well attended and allowed for great networking, but wished more people from the community would attend. Mary Pinkoski, the guest poet was simply amazing, it was a privilege just to be there and hear her.

3.2 County Councillor

Councillor Jason Gariepy reported on the following:

- Some major personnel announcements at County Hall with the upcoming retirements of Jocelyn Tennison and David Turner and the medical leave of Diehl Townsley.
- County Administration brought forward a proposal for a balanced budget for 2010 without a tax increase by deploying reserve funds that will be replenished in 2011. The library will need 7% to balance its 2010 budget.
- Pioneer Housing is expanding to affordable housing for families.
- The Festival Place Black & White event (fundraiser) was a huge success.
- Jason teaches a Corporate Narrative class at ‘MacEwan University’ and Sue Colp went and gave his students a presentation on library services and some demographic profiles. The students also gave Sue some interesting ideas on library messages for 18-35 year olds.

3.3 Library Director

There is a written report in the Board package on the new library. Sharon showed two short video clips that County Communications prepared to show updates on the Community Center. Diana Balbar showed the slide presentation on the new Bookmobile progress. They are waiting for parts that are needed to complete the project. If all the parts were in the bus could be rolling by the end of November but it is completely out of our control.

3.4 Lease Negotiations. Scott Blair reported there are no updates since the arbitration hearing October 5 and 6, 2009.

3.5 Plan of Service Update.

Ernie Jurkat commended Anne Smith, Heide Blackmore, Sue Colp and Donna Riehl for the very professional presentations at the Community Committee meetings. The roles of the library were made clear so agreement was reached by the committee on the five service roles to meet community needs. Heide, Sue and Donna then updated the Board on the progress of the Plan of Service and the 19 possible service roles. A lot of the discussion on November 5th was interpretation of the service roles. The community thinks one thing then staff had to come back and explain what it really means to the library.

Councillor Jason Gariepy left the meeting at 8:25 pm.

5.0 NEW BUSINESS

5.1 Reply from the Alberta Library Trustees Association (ALTA)

MOTION 126/2009

That the Strathcona County Library Board accept the reply from the Alberta Library Trustees Association as information.

Moved by Joan MacDonald.

CARRIED UNANIMOUSLY

The Board will send a letter acknowledging receipt of this reply.

5.2 Discussion of Policy/Procedure

MOTION 127/2009

That the Strathcona County Library Board move ‘*in camera*’ at 8:50 pm.

Moved by Teddy Moline.

CARRIED UNANIMOUSLY

MOTION 128/2009

That the Strathcona County Library Board move out of ‘*in camera*’ at 9:10 pm.

Moved by Teddy Moline.

CARRIED UNANIMOUSLY

MOTION 129/2009

That the Strathcona County Library Board withdraw Motion 113/2009 from the October 19, 2009 Board Meeting which read “That the Strathcona County Library Board approve the Library Programming Policy (OP 06) developed at the request of the Policy Committee.”

Moved by Roxy Shulha-McKay.

CARRIED UNANIMOUSLY

5.3 Draft Library-Initiated programming Policy (OP 06)

That the Strathcona County Library Board approve the Library-Initiated Programming Policy (OP 06) as revised.

Moved by Ernie Jurkat.

CARRIED UNANIMOUSLY

4.0 FINANCIAL REPORTS

4.1 Revised Draft 2010 Operating Budget

MOTION 130/2009

That the Strathcona County Library Board approve the revised Draft 2010 Operating Budget.

Moved by Scott Blair.

CARRIED UNANIMOUSLY

4.2 Review of Library Reserves

Sharon Siga supplied the report on library reserves for information as requested.

6.0 NEW BUSINESS

6.1 Library Closed Days for 2010 and 2010 Board Meeting Dates.

MOTION 131/2009

That the Strathcona County Library Board approve the Library Closed Days for 2010 and the 2010 Board Meeting Dates.

Moved by Scott Blair.

CARRIED UNANIMOUSLY

Colin Vann cautioned that because our planned date to open at the new location is November 1, 2010 things can happen that might delay this date.

6.2 Discussion of the article: Transforming our Image Through Words that Work: Perception is Everything. Tabled to December 2010 Board meeting.

MOTION 132/2009

That the Strathcona County Library Board table the discussion of the article: Transforming our Image Through Words that Work: Perception is Everything to December 2009 Board meeting.

Moved by Joan MacDonald.

CARRIED UNANIMOUSLY

6.3 Staff Sick Leave

The Director explained that part-time staff tend to run out of casual sick time because they are less likely to miss more than three work days so they cannot access 'general' sick time. Currently, 'family illness' leave comes out of casual sick time. The County takes family illness out of 'special leave'.

MOTION 133/2009

That the Strathcona County Library Board approve taking the 'Family Illness' days out of the ten *Special Leave* days available to staff annually, on a pro-rated basis, rather than out of the ten days of casual sick time available to staff annually.

Moved by Joan MacDonald.

CARRIED UNANIMOUSLY

7.0 ACTION ITEM REVIEW/SET DATES FOR TOPICS TO BE DISCUSSED AT FUTURE MEETINGS

Please advise the Director of any changes.

8.0 BOARD MEMBER BUSINESS/COMMENTS

8.1 Board Self-Evaluations – due back to Sally Gaumont by November 30th, 2009.

Valerie Mitchell, Teddy Moline, Muriel Abdurahman, and Ernie Jurkat will attend the breakfast and long service presentation on December 4th, Staff Professional Development Day here at the library.

9.0 PUBLIC PRESENTATIONS – None

10.0 ADJOURNMENT

The meeting was adjourned at 9:30 pm

Chair

Secretary/Treasurer